



Risk Assessment Policy



updated June 2019

Kennington Youth Club is committed to upholding excellent levels of health and safety in order to safeguard the health and wellbeing of all our leaders, young people, and visitors, and providing activities in a safe environment without risk as far as is reasonably practicable.

The overall responsibility for the implementation of this policy rests with the Management Committee. Day to day responsibility for ensuring this policy is put into practice is delegated to Roy Peach, Youth Club Leader.

The Management Committee recognises that the youth club building, programme, and activities should be as safe as is reasonably possible. This includes identifying hazards and quantifying any associated risks.

The Management Committee will:

- Identify the risk assessments to be undertaken and delegate the responsibility of carrying out those assessments to Roy Peach and either a member of the Management Committee or other adult with experience in this area. Once risk assessments have been completed, preventative measures should be evaluated and improved, if necessary.
- Make sure volunteers are trained appropriately.
- Make sure improvements to premises/activities/events/trips are made when needed.

The delegated people will make sure that:

- Risk assessments are carried out at regular intervals and for all new activities.
- The completed assessments are stored in the Health and Safety file in line with the General Data Protection Regulation Policy.
- Staffing ratios of leaders to young people are adequate and DBS and Safeguarding checks are in place.

Definitions

HAZARD – anything that can cause harm.

RISK – the chances, high or low, someone will be harmed by a hazard.

The most recent risk assessments should be appended to this policy once complete.

Signed on behalf of the Management Committee:

Name..... Chairperson

Signature.....

Date.....

Name..... Youth Leader

Signature.....

Date.....

(This policy will be reviewed annually)



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Document version history		Author: Roy Peach, Youth Leader	
Version	Date	Amendments	By whom
3	03/05/2019	Use of 'staff' amended to appropriate phrase where necessary to encompass all adults.	Roy Peach, Youth Leader