



CODE OF CONDUCT

Our code of conduct is based on good practice for youth clubs and similar organisations and is regularly reviewed. ***BY BECOMING A MEMBER OF THE CLUB YOU AUTOMATICALLY AGREE TO ABIDE BY IT***

WE WILL

- attend as much as we can, paying any fees due. *If you do not pay, you cannot attend.*
- say if we will be absent.
- take responsibility for making sure we know what is going on.
- respect ourselves, other people, equipment, and property.
- help out as much as we can (i.e.: in tuck, tidying up, etc).
- be careful of our relationships with others.
- HAVE FUN

WE WILL NOT

- accept any form of bullying, exclusion of members, or gang-forming.
- expect others to do it for us. We all help to make the Club the best it can be.
- exhibit PDA's (public displays of affection)
- bring drugs, alcohol, energy drinks, illicit substances, or dangerous items to club.

GENERAL

- smoking is not permitted anywhere around the premises by law.
- personal possessions are your responsibility. If it breaks, KYC cannot replace it.
- energy drinks are not allowed. They are as dangerous as drugs.
- if we do not like the way others treat us, we will tell staff, not deal with it ourselves.
- if you have a problem with club, tell an adult. Under no circumstances should members of parents put negative feelings on social media sites or contact the local media.
- **5-8 GROUP ONLY** please do not invite friends along without checking first. JUNIORS is really popular and we have to keep you safe. This means limiting numbers. We may have a waiting list.

<p>YOUTH CLUB (5-8) Mobile phones are not permitted. If you need them for the journey to or from club, they should be left in the office when you sign in.</p>	<p>YOUTH CAFE (8-10) Mobile phones are permitted. You must not use them excessively, to incite bullying/violence, or to take pictures without others permission.</p>
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SANCTIONS

- official warnings are recorded.
- if property is maliciously or recklessly damaged it will be paid for.
- members who severely or continually break the Code of Conduct may be dismissed from the club. The committee will make this decision following investigation. In certain circumstances, Oxfordshire Youth may be notified. This could prevent membership at other clubs in the area.
- should a criminal act be committed we will involve the Police.
- BANS: You can be banned for any period or completely. In some cases an immediate ban may be deserved for extreme behaviour.

WARNING SYSTEM EXPLAINED

Verbal reminder	1 st official warning	2 nd official warning Contact home	3 rd official warning Suspended
Following suspension a member and parent meeting with the Youth Leader will take place before return is allowed.			
Verbal reminder	4 th official warning Contact home	5 th official warning Suspended	
Following suspension a member and parent meeting with the Youth Leader and other club representative will take place before being return is allowed.			
Verbal reminder Contact home	6 th official warning Suspended	Referral to committee/trustees to investigate and instigate suspension/dismissal investigation process if necessary.	

If we need to, we will bypass warnings and issue automatic suspension.
THE ABOVE GIVES PLENTY OF OPPORTUNITIES TO LEARN FROM ANY MISTAKES!