



## **Kennington Youth Club AGM 15<sup>th</sup> July 2020**

### **Present:**

Jenny Forder (Chair & Trustee)  
Hannah Forder-Ball (Parent & Trustee),  
Helen Horseman (Trustee),  
Roy Peach (Youth Leader)  
Vickie Ward (Parent & Fundraising Manager)  
Maria Chaundy (proposed secretary)  
Martin Feather (Parish council Representative)  
Becky Critchley (Representing Oxfordshire Youth)  
Claire Lee (Parent & Fundraising committee member)  
Ruth Sanders (Parent & Tuck Manager)  
Roy King (Represents KYC on Kennington Village Hall Management Committee)  
Janine Squire (Social Media Manager)

### **Apologies:**

Mark Horseman (Treasurer)

### **Trustees AGM**

The minutes of the previous AGM were approved.

The accounts for the previous financial year were received and approved.

David Jones was approved as the auditor for the following financial year.

JF and HH reappointed Hannah Forder-Ball as a trustee as her term of office had come to a close.

### **Management Committee AGM**

#### **Minutes**

The minutes of the previous management committee AGM were approved.

#### **Financial Report**

The treasurer had sent his apologies but had provided the financial accounts (attached) for 2018-2019 which were approved. Although the books were not present as this was a virtual meeting the

offer was extended to arrange a social distanced meeting for anyone who wishes to examine the books, anyone wishing to do so should contact Helen Horseman (Trustee) who will facilitate that.

### **Youth Leader Report**

Roy Peach provided an overview of his written youth leader report (attached). This was approved. Unanimous thanks were offered to Roy for his hard work in this past year, especially given the challenging times we now live in.

### **Fundraising Report**

Vickie Ward provided a summary of the key fundraising efforts in the past year including raffles, quizzes, scarecrow competition, clothes drive and applying for grants. Vickie noted it had been intended to run a quiz but this had not been possible due to Covid-19 and instead the committee were hoping to run a Christmas bazaar.

Vickie explained about the food box redistribution that had been provided during the Covid crisis to those who requested them. Food came from a number of sources included M&S. The meeting thanked Vickie for her work on the food boxes and JF recounted positive feedback received and gratitude from one recipient.

Vickie said a number of grants had been applied for which we were waiting to hear back about. She noted the £10000 award obtained by our treasurer, Mark Horseman, and thanked him for applying for that.

Vickie said the aim of the fundraising team in the following year was to focus on providing more resources to the club itself rather than to focus on building repairs and updates.

Thanks were offered to the whole fundraising team for their tireless work in the past year.

### **Parish Councillor Representative Remarks**

Martin Feather, our parish council representative, offered his report and thanked the youth club for their work. In turn thanks were offered to Martin for his kind remarks and for attending our regular management committee meetings.

### **Oxfordshire Youth Representative Remarks**

Becky Critchley commented Oxfordshire Youth were happy with our work and praised our transition to providing online youth work. She offered to talk to Roy about work Oxfordshire Youth had been doing about providing remote youth working.

### **Committee Updates**

#### Departures

Thanks were offered to Cath Willis for her work as secretary and other roles she had undertaken at the club, as she steps down.

Thanks were offered to Alfie Appleton as he steps down from the committee.

### Committee Roles

Jenny Forder was re-elected as chair

Mark Horseman was re-elected as treasurer

Maria Chaundy was elected as our new secretary

Vickie Ward as fundraising manager

Helen Horseman as committee member

Roy Peach as youth leader

### Other Roles within the Club

Hannah Forder-Ball and Vickie Ward, along with Roy Peach as youth leader, were happy to continue their roles as designated safeguarding officer.

Hannah Forder Ball was agreed upon as our new Data Protection Officer, follow Cath's departure from the role.

Janine Squires agreed to continue as our social media manager.

Ruth Sanders agreed to continue as our tuck manager.

Roy King agreed to continue as our village hall management committee representative.

Vickie confirmed the fundraising committee are all happy to continue: Vickie Ward, Claire Lee, Laura Baylis, Kerri Morse and Helen Horseman (as representative of the trustees)

### **AOB**

It was agreed unanimously to seek to employ a cleaner once a week for the time being.

Thanks were offered by HH to Roy Peach for his work at the club in the last year and we was presented with a book token in gratitude (which will physically be delivered at a later date)

Thanks were offered by VW and RS to Roy and Helen for their efforts in running a virtual youth club during this time.

Thanks were offered from JF to the committee and fundraising team for their hard work over the past year.

**Notes**

The meeting was conducted via zoom due to the Covid-19 situation at the time the meeting was held.

An email invite was sent inviting the parents/carers of all club members at the time and all regular volunteers.



## Kennington Youth Club

AGM 2019 Minutes

Registered Charity 1181731

Ordinary Business

The trustees Hannah Forder-Ball, Helen Horseman and Jennifer Forder voted unanimously to pass the following resolutions

1. To receive the accounts and report of the Charity for the year ended 31 March 2019 together with the report of the trustees and the expert examiner of the Charity.
2. To reappoint David Jones as the independent examiner of the charity to hold office from the conclusion of the meeting until the conclusion of the next general meeting at which the accounts are laid before the Charity.

Date: Wednesday July 3<sup>rd</sup> 2019

Registered office: Kennington Youth Club, Kennington Road, Oxford OX15PG



Kennington Youth Club

Management Committee AGM minutes

Meeting held on July 3<sup>rd</sup> 2019

Kennington Youth Club formally became a charity on 26<sup>th</sup> January 2019.

There are therefore no minutes from a previous meeting.

1. Apologies were received from several members
2. There were approximately 20 members of the club present.
3. Roy's Youth Club Leaders Report circulated before the meeting was accepted and Roy was thanked for all his hard work.
4. Fund raising (See finance papers) The Fund raising team were thanked for all their hard work and innovative ideas.
5. Jenny Forder as a trustee continues as Chair. Helen Horseman as trustee continues to serve on the Fundraising sub committee and as a main committee member
6. The following were elected as officers
  - Treasurer: Mark Horseman
  - Secretary: Cath Willis
  - Fundraising: Vickie Ward, Claire Lee (Laura Bayliss has offered to help with this)
  - Safeguarding: Hannah Forder-Ball and Vickie Ward
  - General Members: Alfie Appleton
  - Youth Member: Stan Willis
7. Parish Council Representative remarks: Martin Feather thanked the committee for their hard work in keeping the Youth Club going and gaining charitable status.
8. Oxfordshire Youth Remarks: David Cruchley talked about the partnership with the Youth Club and how pleased OY were that we had attained charitable status.
9. AOB : The committee were thanked for all their hard work over the year.

## Accounts Presented by Treasurer

### KENNINGTON YOUTH CLUB

#### BALANCE SHEET FOR YEAR ENDING 31/03/20

<u>OPENING BALANCE</u>	£	P
Current Account	8,365.62	
Less Unpresented Cheques 31/3/2019	-565.67	
Cash in hand (Hoats)	140.00	
<b>TOTAL</b>	<b>7,899.95</b>	

<u>INCOME</u>		£	P	<u>EXPENDITURE</u>	£	P
Lettings	Martial Arts	930.00		Coffee Bar Stock		546.83
Lettings	K.A.D.S.	667.50		Leaders Program Consumables / expenses		413.96
Lettings	Kennington Band	300.00		Electricity		892.48
Lettings	Village Hall users	48.00		Water (via Village Hall)		44.28
Lettings	Private users	866.00		Ground Rent		300.00
Lettings	Oxon Youth	150.00		Building Insurance		875.60
Lettings	Code Club	150.00		Club Cover Insurance (Staff/committee/members)		441.35
Lettings	Table Tennis	584.00		Alarm maintenance / repair		257.10
Lettings	Bounce	216.00		BT Phone / Internet		
Donations		3,196.00		Furniture / Fixings		40.39
Grant Kennington Parish Council		512.00		Keys		66.49
Fay Fundraising		70.56		Trips		340.00
Fundraising		100.00		Games / Equipment		1,250.83
50/50 Draw		1,074.00		Stationary printing etc		14.99
Members Entrance Subs		1,933.00		Cleaning materials		143.24
Coffee Bar Income		859.00		Leaders Fees		1,885.66
Sundry Income		718.00		Fire Extinguisher maintenance / replacement		49.56
Trips		280.00		Building Maintenance / Improvements		1,836.63
				Oxfordshire Youth Affiliation Fee		72.00
				DBS Checks		0.00
				Music License		123.17
				A.C.M.Costs		77.19
				Other sundry expenditure		412.54
				50/50 Draw prizes		275.20
				Gaming Licenses for 50/50 draw from V.O.W.H.		20.00
				Unpresented cheques from previous year		565.67
<b>TOTAL</b>		<b>12,714.46</b>		<b>TOTAL</b>		<b>11,046.16</b>

<u>CLOSING BALANCE</u>	£	P
Current Account 31/3/2019	8,365.62	
2019/2020 Income	12,714.46	
Sub Total	21,080.08	
2017/2018 Expenditure	11,045.16	
<b>Closing Balance - 31/03/2020</b>	<b>10,034.92</b>	

New Balance is made up of:-		
Current Account		10,034.92
Less Unpresented Cheque	1270	-5.40
Less Unpresented Cheque	1279	-10.80
Less Unpresented Cheque	1285	-25.57
Cash in hand (Hoats)		140.00
<b>TOTAL</b>		<b>10,138.15</b>

**Treasurers note: £450 has been banked for future 50/50 draws so the actual assets are £ 9683.15**

Signed: *Simon Hay*

Mark Horsman  
Hon Treasurer

Date: *1<sup>st</sup> June 2020*

Checked: *David Jones*

David Jones  
Kennington, Oxon

Date: *1<sup>st</sup> June 2020*



## Youth Leader Report – Roy Peach 2019-2020 AGM REPORT

Our Celebration Evening is always a great event. We normally come together in the hall, share in a few drinks and food (last year was a BBQ) and the AGM part is over within 30 minutes, leaving people to socialise and explore our space. This year I for one will miss that. It's a highlight of the calendar for two reasons. It's an opportunity for many of you that don't normally see past the lobby to see the fantastic facilities, but also explore with you how we can work in partnership to continue to develop our work, making us sustainable for the future.

From an empty white box to a colourful and vibrant charity, who would have thought as we laid long-term plans for our future last summer that these would take a back seat thanks to the current climate we find ourselves in. However, KYC will never take a knock easily, and so here's why we are one of the best youth clubs in the county.

- We closed the doors a week before we were advised to and immediately transferred to digital youth work, an area none of the team had ever worked in. A steep learning curve but since then we have moved from fortnightly to weekly sessions.

- ☒ We set up a wellbeing hotline so young people could contact us if things got too much or they simply needed a chat.

- ☒ We expanded our work to include competitions and challenges. As a result our engagement with the community increased reaching young people we have not had contact with before.

- ☒ Our funding and fundraising team immediately reverted their plans for the quiz night, setting up digital quizzes, monthly raffle prize draws, and kept on applying for grants. They pushed the 50:50 club, easyfundraising, and Amazon Smile, and spoke to organisations who could be influential in securing our future. They even arranged food parcels for vulnerable members of the community. Without weekly subs and our hall hirers we lost most of our annual income. Without their sterling efforts, the future would have been bleak and we may not have even been reopening.

Being able to reopen is nothing short of a miracle. Whilst government advise one thing, the National Youth Agency will guide us differently, and the man hours and resources to get to where we are today, looking to reopen, has been phenomenal with new policies and risk assessments written, equipment purchased, action plans drawn up, and liaisons from myself with a myriad of youth leaders across the country to see how we move forward in these unprecedented times. Over the past two weeks alone, team members have each committed the equivalent of full time hours to ensuring we keep going.

### **Young People and Programme**

It's been three years since the doors were reopened. In that time a vast amount of young people have been able to enjoy what we have on offer with many having been with us since day one. We have seen siblings join, and supporting the club has become a family affair.

Our competitions evenings saw a change from September 2019 with members now able to gain medals as well as certificates. We have enjoyed cooking pancakes and pizzas in our new kitchen, voting in Youth Reps, and a parent bringing some boxing gear in for us to try. We were due to visit Laser Kombat and have a circus teacher visit us, but these have had to be postponed. Sugar Smart came to assess us and we held another sleepover (literally just before lockdown) with a dozen members in attendance. Our intention had been for the youth café to develop into an evening session but varying factors prevented this progression at the time. As I've mentioned previously, we try hard not to be an 'exclusive' club but being limited on the number we can have in the hall can make it seem like we are. We've started exploring our options to be more inclusive as we realise that it's a very small percentage of the village's youth that we're reaching and if we can expand, we will.

### **Premises and Equipment**

In the last year alone we have been able to have a complete kitchen refit, and thanks to a generous donation seen a new air hockey table installed. Last summer a team of adults scrubbed the building to within an inch of its life and how amazing it looked when we returned in September. Some of our Young People helped paint, sweep, and more throughout a twelve hour day. A few new bits of equipment have come in too, but on the whole, our biggest change has been the increase in private hirers. We are hoping that this will increase again as the world returns to some normality.

### **Adult Support**

Our team brings a plethora of skills and expertise to the club. Sadly, Cath has decided to step down from secretarial duties this year. I would like to thank her for her dedication to the role over the last two years. Cath's support has been invaluable. The Fundraising Team has doubled in size since last year meaning even more fundraising has been possible – it is due to their concerted efforts that we remain open and can continue our work. We hosted another Duke of Edinburgh Award participant as well. The use of the online database has led to more parent involvement and for that we are truly blessed because without you some evenings we wouldn't be open. We're pleased to welcome Janine who is helping coordinate our social media. A big task but great inroads have been made.

### **Development**

There have been many changes at the club in three years and we have taken the opportunity recently to not only find a way through the murkiness of Covid but seek ways to improve what we do. Thank you to those that completed the survey, gave feedback, or generally boosted our morale when the going got tough. We are looking towards the future with renewed enthusiasm and with the potential for expanding our work further. I've been in touch with other local youth organisations and we're hoping to build partnerships that support everyone.

If we find there is a need, we could open groups for 'LGBTQ+ young people' or for young carers. There's been discussion about becoming a DofE centre, offering Young Leader training, and many other provisions. We would like to bring back the coffee afternoons too so the whole community can get involved and be proud of this small but significant space. For me, Kennington Youth Club has never been about opening the doors on a Wednesday night for two hours. It has been so much more. Together our space could be a great community hub for all.

To everyone that has supported us over the past year, thank you.

Roy

# **Kennington Youth Club AGM – 14 July, 2020**

## **Parish Councillor's Remarks**

At the risk of purloining and paraphrasing too liberally the famous Churchillian quote ““Never was so much owed by so many to so few” I feel that, from my observations over the last 12 months, that it is most suitable in reference to those who week in and week out involve themselves selflessly in the running, organising and carrying out a multitude of other tasks in order that the club may continue to provide a focal point for the youth of Kennington who wish to avail themselves of the opportunity.

I am continually impressed at the way in which the small band manage to provide a facility at which youngsters may gather and participate in the various activities with seemingly meagre resources both financial, which are supplemented by the fierce fund raising of fund raising “team” and personnel.

Over the year there have been a number of challenges, not least Covid-19. Not only did the team not think that closing the club for the duration, however long that may be, was not an option, it immediately organised a hotline for any youngsters who may have felt challenged and in need of a friendly chat but also arranged activities to occupy them over and above the home schooling which I am sure was much appreciated.

On a personal note I am still a little disappointed in myself that I have not been able to get wholly to grips with the various relationships that exist surrounding the youth club and it's geographic location in the vicinity of the Village Hall and St Georges Field !!! But I do get the impression that better men than I have tried. Let's just call it a work in progress.

All in all I have enjoyed the last year, particularly the Zoom meetings during which it has been quite pleasing to see that despite hurdles placed before us it has been possible to “Keep Calm and Carry On”

Martin